

OFFICIALS AUTHORIZED TO DESIGNATE INDIVIDUALS AS CHRIS POINTS-OF-CONTACT

The information on authorizing officials requested below is required to assure that the current and future designations of individuals serving as an organization's Point of Contact (POC) for one or more CHRIS processes/systems have been properly authorized. This information will be used by the Department's CHRIS Security Administrator when changes in POC designations are submitted for CHRIS access.

Authorizing Official Information

Last, First MI EMPLID _____

Position Title: _____

1st Tier Organization: _____ Org. Code: _____

Email Address: _____

Office Phone: _____ FAX: _____

I serve as the authorizing official for designating a CHRIS Point-of-Contact for the following CHRIS Process/System (check all that apply):

HR Workflow ____ TR Workflow ____ MC ____ TR ____ HR ____

Signature

Date